


Calvary Christian Academy's

EAGLE'S NEST SUMMER CAMP PROGRAM

2311 Tower Place • Hampton, Virginia 23666 • 757.325.4CCA [4222] • FAX (757) 825-8771
baas@calvarycommunity.org • cca.calvarycommunity.org •  facebook.com/CCA Eagles

2011 SUMMER CAMP INFORMATION

HOURS OF OPERATIONS 6:30 a.m. - 6:00 p.m. Monday through Friday from June 20th - August 12th

CAMP PROGRAM DIRECTOR Mrs. Denise Gibson, (757) 325-4CCA [4222]

PROGRAM **Summer Sensation** is an eight week camp that offers a variety of enriching activities and field trips that are age-appropriate and geared toward stimulating a child's mind and promoting academic success in a fun and creative environment. These are a few of the field trips that will be offered this summer:

5th – 7th grade field trips

Portsmouth Children's Museum	Horseback Riding	Ocean Breeze	
Cruising the Spirit of Norfolk	Karate	Sparetimes	<i>and much more</i>

2nd – 4th grade field trips

Portsmouth Children's Museum	Bowling	Laser Tag	Go Kart Plus
Cruising the Spirit of Norfolk	Karate	Sparetimes	<i>and much more</i>

4K-1st grade field trips

Portsmouth Children's Museum	Movies	Hunt Club Farm	Sparetimes
Cruising the Spirit of Norfolk	Chuck E Cheese	Roller Skating	<i>and much more</i>

2P & 3P field trips (on site)

Moonwalk (inflatable)	Stretch & Grow	Bowling	Skating	Pony Rides	<i>and much more</i>
-----------------------	----------------	---------	---------	------------	----------------------

FEES/PAYMENT & REGISTRATION *To secure your child's space in the program you must remit the following fees:*

- **\$65 Registration Fee** (per family); this fee includes one (1) *Camp T-shirt per family. *Additional Camp T-shirts cost **\$10 for youth sizes** and **\$15 for adult sizes**. For shirt sizes 2X and larger there is an additional \$1 charge for each "X."
- **\$120 Field Trip Fee** and the **first week's payment of \$100** are due no later than **Monday, June 13th**. Failure to make the first week's payment **will delay** your child's enrollment status. **A special rate of \$120 per week will apply to non-toilet trained students.**
- **Registration and Field Trip Fees** are due no later than **May 23rd** and are **non-refundable**.

Payments are due one week in advance. (For example: Payment for the first week of camp, June 20th – June 24th will be due on June 13th.) **There will be no exceptions.** A late payment fee of \$10.00 will be automatically applied to any account in arrears. Payment can be paid with cash, check, money order, or credit card. ***We will only accept cash, money orders or credit card payments for the month of August.**

An overstay fee of \$1.00 per minute, per child, will be charged to the account for any child picked up after 6:00 p.m.

NO REFUNDS *Refunds are not given because of missed days.*

VACATION/HOLIDAY No vacation is allowed during the eight-week camp program.

***Summer Camp will be closed on Monday, July 4, 2011 in observance of the Fourth of July holiday.**

TRANSPORTATION Transportation will be provided for field trips only.

FOOD POLICY A nutritional lunch will be provided daily. Children are asked to bring mid-morning and mid-afternoon snacks. Also, children do have the option of bringing a home lunch and money to purchase snacks from the snack machine.

LOST OR STOLEN ITEMS Please label all clothing and belongings with your child's name. Also, please have your child(ren) leave toys, video games, etc. at home. CCA Summer Camp will not be responsible for any personal items that are lost, broken or stolen.

DRESS CODE Children should come to the program dressed for the day's activities, including outdoor activities. We recommend sneakers, one piece swimsuits and towels on swim days. The children will be very active. Your child should wear his/her Summer Camp T-shirt on all field trip days.

Participants are expected to maintain good grooming habits and appropriate dress. The following clothing **will not** be accepted: flip flops, clothing that displays obscenities or violence, sexual content, drug related messages or profanity, shirts, blouses or swimsuits which expose the midriff or naval, clothing that sags below the waistline or is held in place with the hands.

PROGRAM GUIDELINES

The following actions will not be permitted nor tolerated in the CCA Summer Camp program:

- ❖ Horseplay, fighting, spitting, or rough/inappropriate behavior of any kind
- ❖ Use of profanity, obscene gestures, or other inappropriate language
- ❖ Throwing or flicking objects, sand/dirt, toys, etc.
- ❖ Threatening, bullying, hazing, or intimidating behavior or language towards another person
- ❖ Stealing items from the center or another participant's backpack (personal belongings)
- ❖ Harassment or discrimination based on race, color, sex, disability, national origin, ethnicity or religion
- ❖ Disrespect towards staff or peers

BEHAVIOR PROBLEMS

We use positive guidance techniques in an attempt to redirect negative behavior.

(1) Verbal warning

(2) Sitting out and notifying the parent

(3) Parental conference

(4) Repeated infractions may result in suspension or dismissal. If the child is suspended, a parent/guardian must meet with the Program Director to discuss behavioral expectations prior to the child returning to the program. Parents will be notified by staff of any behavioral issues the day of occurrence.

- **1st offense** - one day suspension
- **2nd offense** - two day suspension
- **3rd offense** - three day suspension
- **4th offense** - dismissal from the program

Any child who is unable to respond positively to the program will be dismissed. You will be called to immediately pick up a child who is uncontrollable. We do not permit offensive conduct, threatening behavior, fighting or the possession of weapons; this includes toy items. Depending on the severity of the offense, the Camp Director reserves the right to suspend or dismiss the child from the program immediately. **NO REFUNDS WILL BE GIVEN FOR SUSPENSIONS and weekly payments will still be due.**

HEALTH/BIRTH CERTIFICATE

A copy of your child's birth certificate, immunization record and physical examination must be submitted upon registration. THERE ARE NO EXCEPTIONS. Also, your child will not be admitted into the Summer Camp Program with any of the following symptoms: severe cold, severe sore throat, fever over 100 degrees Fahrenheit, vomiting, undiagnosed rash, diarrhea, or lice. When a child is not feeling well, the parent/guardian or the emergency contact person will be called. Please make arrangements to pick up your child (ren) within 30 minutes of the call. Failure to do so may result in the child's dismissal from the program. If a child is absent because of an infectious disease, they may not return to the program without a note from a physician indicating the child's condition is no longer contagious.

ADMINISTERING MEDICATION

CCA Summer Camp staff **is not trained** to administer medication unauthorized by a physician. Parents are responsible for administering over the counter medication during the program. However, our staff is MAT trained and will administer medication prescribed by a doctor with the proper documentation on file. Our staff is trained in first aid procedures.

ACCIDENT/INCIDENTS & EMERGENCY PROCEDURES

All parents/guardians will be notified if their child (ren) is (are) injured during the program. Routine and minor injuries will be handled in house (i.e. scraped elbows, skinned knees). All accidents will be documented and parents will receive written notification. Parents will be called for a serious injury. If a child is seriously injured and 911 must be called, a staff member will accompany the child in the ambulance. CCA Summer Camp will not accept responsibility for any medical services needed or rendered.

GENERAL PHOTOGRAPHY/VIDEO RELEASE FORM

I understand that by participating with CCA Summer Camp my child may be photographed or videotaped while enjoying camp activities and that such photographs or videos may be used in future advertisements or presentations for the purpose of promoting the Camp. I further understand that if I want to revoke permission for my child's photograph to be used I must submit that request in writing to the Camp Director.

PARENT/GUARDIAN INVOLVEMENT

We believe in a strong partnership between parent and staff. CCA's Eagle's Nest Summer Camp Program has the following avenues to facilitate communication among parents.

- We always like to know what you think. If you have a question, concern, or suggestion, please **leave a note**, call the Program Director **(757) 325-4CCA** [4222] between 6:30 a.m. – 6:00 p.m. or send an email to **baas@calvarycommunity.org**.
- You are always welcome at CCA's Eagle's Nest Summer Camp Program. You are welcome to go along on a field trip or come and spend time with us!